

TimeMateReports

I. Monthly Reports

1. Time & Attendance Report
2. Late Timings
3. Late Hours
4. Overtime Reports
5. Absent Report
6. Time Sheet- Normal Logs
7. Time Sheet- Break Logs
8. Break Late Report
9. Location Access Report
10. Member Attendance Report
11. Time & Attendance (Contract Policy)-Summary
12. Time & Attendance (Fixed/Flexible Policy)-Summary
13. Service Report
14. Leave Detail
15. Leave Register
16. Muster Roll
17. Employee Attendance(Device & Manual Entries)
18. Early Departure
19. Performance Register
20. Muster Roll Form II

II. Periodic Report

21. Single Day Attendance Report
22. Time & Attendance Report
23. Employee Attendance (Device & Manual Entries)
24. Daily Performance
25. Absent Report
26. Time Sheet – Normal Log
27. Time Sheet – Break Log
28. Contract Wages Report
29. Time & Attendance (Contract Policy) - Summary
30. Time & Attendance (Fixed/Flexible Policy) - Summary
31. Audit Report
32. Gate Security Log
33. Employee Roaster Schedule
34. Service Report

III. Daily Reports

35. Late Arrival Report
36. Late Arrival Memo
37. Absenteeism Report
38. Absenteeism Memo
39. Attendance Report
40. Department Summary Report
41. Shift Wise Presence Report
42. Machine Raw Punch Data Report

- 43. Manual Punch Audit Data Report
- 44. Daily Performance Report
- 45. Early Departure Report
- 46. Early Arrival
- 47. Overtime Register
- 48. Out Work Report
- 49. Attendance Performance
- 50. Time Loss
- 51. Employee Not Present

IV. Member Reports

- 52. Profile Report
- 53. Leave Report
- 54. Attendance Register
- 55. Address Label
- 56. Gate Access Report
- 57. Employee Roster Detail
- 58. Pin Number Report
- 59. Birth Date Information
- 60. Join Date Information
- 61. Anniversary Date Information
- 62. Retired Date Information
- 63. Employee Head Count